**Preliminary Design Review (M1-4)**

*(This presentation is to be completed by your* ***team.****)*

A critical piece of any engineering project is presenting your progress to management. Such presentations are key opportunities to collect feedback on your progress thus far and incorporate that feedback into future iterations of your design.

A. Review your work and feedback on Milestones 1 through 3 and your work on Milestone 4. Re-read the memo, from our project partners, that describes this project.

B. Open the Powerpoint document **ENGR132\_Sp15\_PDR\_Template.pptx** and resave it as **PDR\_*sec###team##*.pptx.**  (*Example*: team 13 from section 027 would save their file as **PDR\_*sec027team13*.pptx**).

C. Following the template language as a guide, develop a **SHORT** presentation outlining your work so far. This presentation should include:

1) A discussion of the project goal

2) A description of your target audience/direct user

3) An overview of your four final solutions and rationale

4) Your Navigation Map from M4

5) Your Rapid Prototype from M4

6) Any relevant citations

All team members should present at least one portion of the presentation, along with the relevant information about their individual model/simulation. All team members should be prepared to answer any question about any aspect of the project, even if they aren’t presenting the related slides.

Your presentation should not be more than 8 minutes long, followed by 2 minutes of question and answer time to collect feedback. Timing guidelines are included in the template file.

D. Bring your **PDR\_sec###team###.pptx** document with you to class 11A on a flashdrive or other removable media. DO NOT EMAIL IT TO YOURSELF OR SAVE IT TO YOUR PERSONAL COMPUTER. (We will be using a single classroom computer for all teams)

E. Appoint one member of your team to be the recorder. This person should bring paper or some other means of recording questions, feedback, and your team responses to that feedback during your presentation. You will also receive a detailed feedback form from your PT.

E. Email your PDR file to all team members. ***At no time during this project should only one member of your team be in possession of project documentation.***